

# Texas A&M University

## Explanatory Statement for Absence from Class

As identified in the instructor's course syllabus, this form is accepted as documentation for injury or illness related class absences for a period less than three business days (to include classes on Saturday). This form is NOT accepted for injury or illness related to class absences for a period of more than three business days. Please refer to Texas A&M University Student Rule #7 for guidance on class attendance and absences.

### Student Information

**Last Name:** \_\_\_\_\_ **First name:** \_\_\_\_\_

**Student UIN:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### Dates Missed

**Begin Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

### Course Information

**Department, Course, and Section:** \_\_\_\_\_

**Name of Instructor:** \_\_\_\_\_

**Missed Coursework:** \_\_\_\_\_

**Reason for Missed Coursework:** \_\_\_\_\_

**Desired Course of Action:** \_\_\_\_\_

**Please give, if possible, the name of someone who can vouch for your illness. This need not be a healthcare professional.**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

*I certify that the above statements are true to the best of my knowledge and belief, and that I understand that I will be in violation of the Aggie Honor Code and may be subject to student disciplinary action if the above statements are found to be falsified and/or if I am found responsible for abusing the excused student absence process.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_